

**January 22, 2019 Regular Directors Meeting**

The Directors of the Eastern Irrigation District held a regular meeting on the 22<sup>nd</sup> day of January, 2019. Those in attendance were:

|                      |            |              |                   |                                |
|----------------------|------------|--------------|-------------------|--------------------------------|
| Mr. Jason Hale       | Director   | [Division 1] | Mr. Ivan Friesen  | General Manager                |
| Mr. Jim Culligan     | Director   | [Division 2] | Mr. Kevin Bridges | Assistant GM – Corporate Serv. |
| Mr. Ross Owen        | Chair      | [Division 3] | Mrs. Wendy Enns   | Executive Assistant            |
| Mr. Rod Johnson      | Director   | [Division 4] |                   |                                |
| Mr. Tony Brummelhuis | Director   | [Division 5] |                   |                                |
| Mr. Bob Chrumka      | Vice-Chair | [Division 6] |                   |                                |
| [vacant]             |            | [Division 7] |                   |                                |

The meeting was called to order at 9:30 a.m.

**1.0 Approval of Agenda**

There were no additions or deletions to the agenda.

**2019-01-001 Moved by T. Brummelhuis that the Board adopt the Agenda as presented. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

[9:32 a.m. Ed Chapman entered the meeting.]

**9:30 a.m. Meeting with the Auditor – Review of 2017/2018 Year End Statements**

Mr. Owen welcomed Ed Chapman, CPA, CA, of Bevan and Partners, Chartered Accountants to the meeting. The auditor's report and letters were presented and reviewed. Mr. Chapman reported that the District's financial records were found to be in order, with all inspected records to have been presented fairly, with no concerns regarding internal controls/practices. The audit process was outlined and a number of general questions were responded to. Mr. Chapman was thanked for the thorough work done on the audit. Mr. Chapman in turn thanked administration and staff for their cooperation and assistance with the audit, especially during a time of staff turnover within the accounting department.

[10:11 a.m. Ed Chapman exited the meeting.]

**2019-01-002 Moved by B. Chrumka that the Independent Auditor's Report be accepted and that the District's audited financial statements for the period ended September 30, 2018 be approved as presented. Seconded by J. Culligan. CARRIED UNANIMOUSLY**

**2019-01-003 Moved by J. Hale that the audit findings letter dated January 22, 2019 be accepted, executed and returned to the auditor and that the auditor independence letter dated October 22, 2018 be received as information. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**2.0 Approval of Minutes****2.01 December 18, 2018 Regular Directors Meeting**

The minutes were accepted as presented.

**2019-01-004 Moved by B. Chrumka that the Minutes of the December 18, 2018 Regular Board Meeting be approved as presented. Seconded by J. Culligan. CARRIED UNANIMOUSLY**

**3.0 Reports on Meetings / Events****3.01 Crawling Valley Recreation Society Meeting**

J. Hale attended a Crawling Valley Recreation Society meeting January 10<sup>th</sup>. The minimum number of seasonal sites to be awarded to water users and local residents this year was increased from 4 to 7 and 12 to 18 respectively. The sports court is estimated to cost \$63,000; to be funded 100% by the Society. Directors further discussed the request for an AIS inspection employee for District reservoirs and it was clarified that a mature adult(s), not summer student, with training and authority be hired in this regard. It was also requested that options for physical barriers at boat launches be investigated.

**4.0 Business Arising**

There were no matters raised.

**5.0 Financial Report**

K. Bridges presented the following Financial Report.

**5.01 Financial Statements to December 31, 2018**

The financial statements to December 31, 2018 were reviewed, noting the following overall:

- YTD revenues total about \$12.8 million and are over YTD budget.
- YTD net operating expenses total about \$6.8 million and are under YTD budget.
- YTD potential transfer to the Irrigation Works Fund is about \$5.98 million.

**2019-01-005 Moved by J. Hale that the Board approve the Financial Statements to December 31, 2018 as presented. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**5.02 1<sup>st</sup> Quarter Accounts Receivable Report to December 31, 2018**

A variety of accounts were detailed and questions answered by admin.

**2019-01-006 Moved by R. Johnson that the Board approve the 1<sup>st</sup> Quarter Accounts Receivable Report to December 31, 2018 as presented. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**5.03 2019 Remuneration Bylaw**

The proposed 2019 Remuneration Bylaw was presented for review, with no increase to per diems, the mileage rate being decreased from \$.58 to \$.57, and the meal allowance remaining the same.

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- 2019-01-007** Moved by R. Johnson that Bylaw #928 (2019) be introduced and read the first time this 22<sup>nd</sup> day of January, 2019. Seconded by J. Culligan. CARRIED UNANIMOUSLY
- 2019-01-008** Moved by J. Culligan that Bylaw #928 (2019) be read the second time this 22<sup>nd</sup> day of January, 2019. Seconded by B. Chrumka. CARRIED UNANIMOUSLY
- 2019-01-009** Moved by T. Brummelhuis that with all Directors being present, consent be granted to give third reading to Bylaw #928 (2019) this 22<sup>nd</sup> day of January, 2019. Seconded by J. Hale. CARRIED UNANIMOUSLY
- 2019-01-010** Moved by B. Chrumka that Bylaw #928 (2019), being a Bylaw of the Eastern Irrigation District to Establish the Rate of Remuneration and Expenses for Directors, be read the third time and finally passed. Seconded by J. Hale. CARRIED UNANIMOUSLY

#### **5.04 2019 Rates Bylaw**

The 2019 Rates Bylaw continues to be based on a \$0 water rate, excepting surcharges for pressurized systems. Annual and terminable agreement rates were given slight increases, and pressure surcharges were increased from \$6.00 per acre to \$8.00 per acre.

- 2019-01-011** Moved by R. Johnson that Bylaw #929 (2019) be introduced and read the first time this 22<sup>nd</sup> day of January, 2019. Seconded by B. Chrumka. CARRIED UNANIMOUSLY
- 2019-01-012** Moved by T. Brummelhuis that Bylaw #929 (2019) be read the second time this 22<sup>nd</sup> day of January, 2019. Seconded by J. Culligan. CARRIED UNANIMOUSLY
- 2019-01-013** Moved by J. Hale that with all Directors being present, consent be granted to give third reading to Bylaw #929 (2019) this 22<sup>nd</sup> day of January, 2019. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY
- 2019-01-014** Moved by T. Brummelhuis that Bylaw #929 (2019), being a Bylaw of the Eastern Irrigation District to Set the Annual Agreement Rates, Irrigation Rate, Terminable Agreement Rate, Minimum Amount Payable, Surcharge, Discount and Penalty on Unpaid Amounts, be read the third time and finally passed. Seconded by B. Chrumka. CARRIED UNANIMOUSLY

The 2019 Rates Bylaw can be reviewed in its entirety on the District's website.

#### **5.05 2019 Fees Bylaw**

The 2019 Fees Bylaw was presented as based on the calculated cost for the delivery of water, which this year is \$32.00/acre foot. Various categories are either based on a percentage of this cost or have a flat fee assigned, and may include charges for additional water over a typical set amount. Increases ranged between 1% - 2%, rounded to the nearest \$0.50. To encourage prompt payment, a \$100 discount is applied to accounts which are paid within 30 days of the invoice date.

- 2019-01-015** Moved by R. Johnson that Bylaw #930 (2019) be introduced and read the first time this 22<sup>nd</sup> day of January, 2019. Seconded by J. Hale. CARRIED UNANIMOUSLY
- 2019-01-016** Moved by T. Brummelhuis that Bylaw #930 (2019) be read the second time this 22<sup>nd</sup> day of January, 2019. Seconded by B. Chrumka. CARRIED UNANIMOUSLY

**2019-01-017 Moved by J. Culligan that with all Directors being present, consent be granted to give third reading to Bylaw #930 (2019) this 22<sup>nd</sup> day of January, 2019. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**2019-01-018 Moved by B. Chrumka that Bylaw #930 (2019), being a Bylaw of the Eastern Irrigation District to Set Fees for Household Purposes Agreements, Water Conveyance Agreements, Rural Water Use Agreements and Other Purposes Agreements, and to Set the Discount and Penalty Rates Applicable to those Agreements, be read the third time and finally passed. Seconded by R. Johnson. CARRIED UNANIMOUSLY**

The 2019 Fees Bylaw can be reviewed in its entirety on the District's website.

#### **5.06 Bylaw to Require the Manager to Prepare a List of Electors**

A letter from Irrigation Secretariat was received in follow up to a request put forward from AIDA (AIPA) to Irrigation Council for the Minister of Agriculture & Forestry to make a regulation that would include irrigation districts in the definition of an elected authority. This request was to authorize certain provisions such as advance voting, special ballots, voting subdivisions and preparing a list of electors.

The letter to all irrigation districts advised that a district may make a bylaw providing for a duty of a manager, in the manager's role as returning officer, to create a list of electors pursuant to section 177(2)(s) of the IDA. The following bylaw speaks specifically to this single provision.

**2019-01-019 Moved by J. Hale that Bylaw #931 (2019) be introduced and read the first time this 22<sup>nd</sup> day of January, 2019. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**2019-01-020 Moved by J. Culligan that Bylaw #931 (2019) be read the second time this 22<sup>nd</sup> day of January, 2019. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**2019-01-021 Moved by B. Chrumka that with all Directors being present, consent be granted to give third reading to Bylaw #931 (2019) this 22<sup>nd</sup> day of January, 2019. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**2019-01-022 Moved by J. Culligan that Bylaw #931 (2019), being a Bylaw of the Eastern Irrigation District to Require the Manager to Prepare a List of Electors, be read the third time and finally passed. Seconded by J. Hale. CARRIED UNANIMOUSLY**

## **6.0 Operations**

### **6.01 Snowpack Report**

Mr. Friesen identified the current status of the various snowpack pillows. In general, measurements are around average at this point in time.

[10:52 a.m. R. Gagley and J. Kabut entered the meeting.]

**7.0 Engineering**

R. Gagley presented the following Engineering Report.

**7.01 Project Status**

Due to good weather, pipeline crews have been able to make good progress. 3.2 km of pipeline on 11-H West Bantry and 2.2 km on 09-A Springhill have been installed. It is expected that 09-A will be completed by the end of the month, after which both crews will be working on 11-H.

| <b>EID CAPITAL CONSTRUCTION PROJECTS</b> |   |
|--|---|
| <b>EARTHWORKS</b>                        |   |
| 17 Bow Slope                             | - job complete, final cleanup remaining |
| H West Bantry Canal                      | - construction 60% complete             |
| <b>PIPELINE</b>                          |   |
| 11-H West Bantry                         | - construction 10% complete             |
| <b>STRUCTURES</b>                        |   |
| 18/19 Structure Program                  | - construction 30% complete             |
| <b>IRP PROJECTS</b>                      |   |
| <b>EARTHWORKS</b>                        |   |
| 09-A Rolling Hills                       | - job complete, final cleanup remaining |
| 09-A Springhill                          | - construction 40% complete             |

[10:54 a.m. R. Owen declared a pecuniary interest and exited the meeting. B. Chrumka assumed the chair.]

**7.02 Drain Relocation – Ross Owen and Don Owen – S ½ 07-20-12 W4M**

The landowners are requesting a drain relocation to accommodate a pivot in SW 07-20-12 W4M. The existing drain severs the bottom portion of the quarter and it is being proposed to relocate the drain to the south boundary and into the SE of 07. The project is estimated to cost \$62,500, of which the EID by policy would pay 75% up to \$50,000.

**2019-01-023 Moved by R. Johnson that the Board approve the Farm Improvement Drain Relocation for Ross Owen and Don Owen in S ½ 07-20-12 W4M, to be funded on a 75/25 cost-share basis up to \$50,000. The total project cost is \$62,500; of which the EID would pay \$46,875 and the Landowners would pay \$15,625. Seconded by J. Culligan. CARRIED UNANIMOUSLY**

[10:56 a.m. R. Owen rejoined the meeting and assumed the chair. R. Gagley and J. Kabut exited the meeting.]

**8.0 Equipment**

**8.01 Quotes on Purchase of Long Stick Boom, Bucket & Counterweight**

Mr. Friesen presented quotes and information for the purchase of a long stick boom, bucket and counterweight, answering questions from Directors.

| <b>Long Stick Boom, Bucket &amp; Counterweight for 350LC-5</b> |              |
|--|--------------|
| <b>Company</b>   | <b>Quote</b> |
| Wajax Equipment  | \$135,500    |
| Brandt Tractor Ltd.  | \$140,250    |

**2019-01-024 Moved by J. Culligan that the Board approve the purchase of a long stick boom, bucket and counterweight from Wajax Equipment, Calgary for \$135,500. Seconded by J. Hale. CARRIED UNANIMOUSLY**

[10:58 a.m. – 11:01 a.m. S. Connauton entered.]

**9.0 Lands**

**9.01 Assessment, Water & Lands**

S. Connauton presented the Assessment, Water & Lands Report as follows.

**9.01.1 Assessment Report to December 31, 2018**

The Assessment Report for the period of October 1, 2018 to December 1, 2018 was presented, summarized as follows. Due to a backlog in processing general assessment adjustments, October's numbers have been revised.

| <b>EID Water Roll</b>  |                         |                         |              |
|--|-------------------------|-------------------------|--------------|
| <b>Acres on the Water Roll</b>   | <b>Irrigation Acres</b> | <b>Terminable Acres</b> | <b>Total</b> |
| October 1, 2018  | 299,285                 | 4,367                   | 303,652      |
| December 31, 2018  | 300,105                 | 4,336                   | 304,440      |
| Net increase   | 820                     | < 31 >                  | 788          |
| <b>Irrigation Acres Removed from the Water Roll</b><br>(acres sold back for new subdivisions or part of Farm Improvement)          |                         |                         | < 1 >        |
| <b>Irrigation Acres Added to the Water Roll</b><br>(acres purchased through Irrigation Dev. App. or Farm Improvement efficiencies) |                         |                         | 789          |
| Terminable Acres Converted to Irrigation Acres   |                         |                         | 31           |
| Terminable Acres Canceled  |                         |                         | 0            |

**9.01.2 Farm Improvement Grant Applications**

**9.01.2.1 Budget Report**

The Farm Improvement Grant Budget Report for October 1, 2018 to January 22, 2019 was presented as follows.

| <b>FARM IMPROVEMENT GRANT BUDGET REPORT</b>                                    |                    |
|--|--------------------|
| <b>2019 Farm Improvement Grant Budget as of October 1, 2018</b>                | <b>\$4,000,000</b> |
| Grants approved but not paid ( <i>incomplete</i> ) as of September 30, 2018 *  | < \$1,694,485 > *  |
| 2019 Budget Remaining ( <i>if all grants paid out from last year</i> )         | \$2,305,515        |
| <b>Farm Improvement Grants</b>   |                    |
| October, November & December ( <i>approved and paid</i> )                      | < \$ 110,168 >     |
| January ( <i>require approval</i> )  | < \$ 42,500 >      |
| <b>Total Budget Remaining</b> ( <i>if all grants paid out from last year</i> ) | <b>\$2,152,847</b> |

\*Of the \$1,694,485 total for approved but unpaid grants, \$1,409,023 remains to be paid in the 2019 fiscal year.

All Farm Improvement Grants are subject to a reduction of \$500/acre for any corner acres or acres kept outside the pivot area; and a reduction for any previous grants received on that parcel. For any irrigation acres which are returned to the District, the EID will pay \$1,000/acre. For infill irrigation acres purchased, the capital assets charge is \$300/acre. With proof of installation, applications will be considered on a 2 year retroactive basis; with any approvals based on the grant values at the time of installation.

Upgrades (panels, nozzles, drag hoses, pivots, pumps)

Upon receipt, the EID will pay up to \$100/irrigated acre for upgrades, as per policy.

[11:03 a.m. R. Johnson declared a pecuniary interest and exited the meeting.]

**9.01.2.2 Pump Upgrade – 1717866 AB Inc (Reid & Marilyn Johnson) – NE 15-19-14 W4M**

- Current Assessment: 107 acres (89 wiper pivot, 11 south pivot, 7 outside pivot areas);  
1 acre in SE 15 from wiper pivot reach
- Installing: pump upgrade
- Assessment remains the same at 107 acres (89 wiper pivot, 11 south pivot, 7 outside pivot areas) and 1 acre under pivot in SE 15
- Pivot area has reached its maximum grant funding

**2019-01-025 Moved by J. Hale that the Board approve the Farm Improvement for 1717866 AB Inc (Reid & Marilyn Johnson) for the pump upgrade in NE 15-19-14 W4M purchased for \$10,769. The Farm Improvement Grant available to the Landowner is \$9,000 (90 acres x \$100/acre) less \$3,500 (7 acres x \$500/acre) deduction for keeping acres outside the pivot area = \$5,500. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**9.01.2.3 Pump Upgrade – 1717875 AB Inc (Rod Johnson) and 1717866 AB Inc (Reid & Marilyn Johnson) – Pt. Sec. 15-19-14 W4M**

- Current Assessment: 173 acres (170 corner arm pivot, 3 outside of pivot area)
- Installing: pump upgrade
- Assessment remains the same at 173 acres (170 corner arm pivot, 3 outside of pivot area)
- Pivot area has reached its maximum grant funding

**2019-01-026 Moved by J. Hale that the Board approve the Farm Improvement for 1717875 AB Inc (Rod Johnson) and 1717866 AB Inc (Reid & Marilyn Johnson) for the pump upgrade in Pt. Sec. 15-19-14 W4M purchased for \$20,987. The Farm Improvement Grant available to the Landowner**

**is \$17,000 (170 acres x \$100/acre) less \$1,500 (3 acres x \$500/acre) deduction for keeping acres outside the pivot area = \$15,500. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**9.01.2.4 Pump Upgrade – 1717866 AB Inc (Reid & Marilyn Johnson) – Pt. NW 10 & SW 15-19-14 W4M**

- Current Assessment: 123 acres (95 wiper pivot, 18 north pivot, 7 outside, and 3 east pivot which are already deducted)
- Installing: pump upgrade
- Assessment remains the same at 123 acres (95 wiper pivot, 18 north pivot, 7 outside, 3 east pivot)
- Pivot area has reached its maximum grant funding

**2019-01-027 Moved by J. Hale that the Board approve the Farm Improvement for 1717866 AB Inc (Reid & Marilyn Johnson) for the pump upgrade in SW 15-19-14 W4M purchased for \$15,000. The Farm Improvement Grant available to the Landowner is \$9,500 (95 acres x \$100/acre) less \$3,500 (7 acres x \$500/acre) deduction for keeping acres outside the pivot area = \$6,000. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

[11:05 a.m. R. Johnson rejoined the meeting.]

**9.01.2.5 Pivot Replacement – D & J Giles, M Giles, J Giles – NE 12-19-16 & Pt. NW 07-19-15 W4M**

- Previous Assessment: 121 acres (6 acres transferred out 2008-06-150)
- Current Assessment: 115 acres; 2 required for general assessment
- Installing: pivot replacement
- New Assessment: 117 acres, all under pivot
- Parcel has reached its maximum grant funding

**2019-01-028 Moved by R. Johnson that the Board approve the Farm Improvement for Delbert & Jean Giles, Murray Giles and Jason Giles for the pivot replacement in NE 12-19-16 W4M & Pt. NW 07-19-15 W4M purchased for \$104,451. The Farm Improvement Grant available and payable to the Landowner is \$11,500 (115 acres x \$100/acre). The capital assets charge for acres required for the General Assessment is \$600 (2 acres x \$300/acre). Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**9.01.2.6 Request to Transfer Irr Acres – Kathryn Holt, and Tyson Hemsing & Alicia Kuipers – SE & NE 13-14-14 W4M**

The Landowners are requesting to transfer 8 irrigation acres from SE 13-14-14 W4M (Kathryn Holt) to NE 13-14-14 W4M (Tyson Hemsing & Alicia Kuipers) to accommodate an existing pivot with a proposal for a corner arm.

**2019-01-029 Moved by J. Culligan that the Board approve the transfer of 8 irrigation acres from SE 13-14-14 W4M, lands being owned by Kathryn Holt, to NE 13-14-14 W4M, lands being owned by Tyson Hemsing & Alicia Kuipers. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**9.01.2.7 Return of Deduction – Kathy Holt – SE 13-14-14 W4M**

In January 2017 a Farm Improvement granted for a wiper pivot in SE 13-14-14 W4M applied a deduction to the 17 outside remaining acres (motion 2017-01-036). 8 of these acres that were now approved for transfer are eligible for a return of deduction once they are utilized under pivot in NE 13-14-14 W4M.



**2019-01-030 Moved by T. Brummelhuis that the deduction of \$500/acre applied January 2017 for SE 13-14-14 W4M be returned to Kathy Holt for 8 acres of new efficiencies; 8 acres x \$500/acre = \$4,000. Seconded by R. Johnson. CARRIED UNANIMOUSLY**

**9.01.3 Increase in Irrigation Acres - Jerri & Garry Fletcher – NW 16-20-13 W4M**

- Previous Assessment: 50 terminable acres
- Current Assessment: 50 irrigation acres
- Proposal: 75 acre wiper pivot
- Conversion Acres Gained: 50 acres flood to pivot = 25 conversion acres allowable
- New Assessment: 75 acres all under wiper pivot
- Notes: soils required; Farm Improvement Grant not applicable; 38 acres needed to complete the full reach of the wiper pivot once acres become available

**2019-01-031 Moved by J. Culligan that the Board approve the Increase in Irrigation Acres application for Jerri & Garry Fletcher for 25 additional acres, gained through conversion efficiencies from flood to pivot, on NW 16-20-13 W4M. The capital assets charge is \$7,500 (25 acres x \$300/acre). Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

[11:23 a.m. S. Connauton exited the meeting; N. Fontaine and R. Volek entered.]

**9.02 Lands, Oil & Gas**

N. Fontaine presented the Lands, Oil & Gas Report as follows.

**9.02.1 Request to Trade Land – Gutfriend – SE 01-14-14 W4M & SW 06-14-13 W4M**

The request from Brent & Susan Gutfriend to trade approx. 7.6 acres of land in Pt. W ½ 06-14-13 W4M for approx. 8.8 acres of EID land in SE 01-14-14 W4M was brought back from the December meeting. In consideration of the EID parcel being larger, a small portion being irrigated by Gutfriend's pivot and it being riverfront, a proposal was presented to trade parcels, with Gutfriends being responsible for all associated costs.

**2019-01-032 Moved by T. Brummelhuis that the Board approve the land trade as described:**

- +/- 8.8 acres of EID land in SE 01-14-14 W4M to Brent & Susan Gutfriend for +/- 7.6 acres of land in SW 06-14-13 W4M;
  - all costs associated with the transfers to be borne by Brent & Susan Gutfriend.
- Seconded by J. Culligan. CARRIED UNANIMOUSLY**

**9.02.2 Request to Purchase Land – Grady & Ashley Rustebakke – NW 32-17-14 W4M**

A request was received from Grady & Ashley Rustebakke to purchase the acres needed to accommodate an encroachment of their barn on EID lands in NW 32-17-14 W4M. N. Fontaine advised that both the Rustebakkes and the EID have recently purchased these properties, resolving this issue would bring the acreage into municipal compliance, and that an encroachment agreement is not satisfactory for the County. Through discussion it was requested that existing fences be evaluated; and that fencing, subdivision, consolidation fees, etc. be summarized and brought back to the Board for the 2 options being considered.

**9.03 Grazing**

R. Volek presented the following Grazing Report.

**9.03.1 Reservoir Right-of-Way Pasture Lands**

As developed over the last few months, a revised draft agreement for grazing reservoir right-of-way pasture lands was presented to the Board. Under review since 2016, historical backgrounds, additional information and various proposals have been discussed at the Board level. Subject lands ranging in total acres and locations have been identified as north of Rock Lake Reservoir; north, west and south of Cowoki Reservoir; east of Tilley B Reservoir; and southeast of Lake Newell Reservoir. All of these lands and those accessing them have been without a signed agreement with the District. The purpose of an official agreement is to provide the security of a contract for the lessee, to regulate the grazing of all EID lands, to establish fencing responsibilities and to protect the District for the use of its land.

This Private Grazing Permit is based on a standard long term PGL agreement and rent format, but has built in variables due to the uniqueness of these lands. The PGP:

- is offered to the titled owner of the adjacent lands, or
- if the titled owner of the adjacent lands is renting these lands, the District at its discretion will enter into an appropriate agreement with the renter;
- terminates upon sale of adjacent lands;
- does not require corporate disclosure;
- does not include a PGL deduction if running cattle in a community pasture; and
- does not include the 640 acre PGL limitation.

A number of questions were responded to by Mr. Volek and admin, with a request that further legal review of the agreement and clarity regarding the "good standing" clause be obtained, prior to staff contact with adjacent landowners to discuss the offered agreement.

**2019-01-033 Moved by J. Culligan that:**

- **"Community Grazing Associations" be included in clause 5(a)(vii) addressing "Good standing", and**

**that the Private Grazing Permit agreement for District right-of-way pasture lands be approved.**

**Seconded by T. Brummelhuis. CARRIED**

**IN FAVOUR – B. Chrumka, R. Owen, J. Culligan, T. Brummelhuis**

**OPPOSED – R. Johnson, J. Hale**

[12:13 p.m. – 12:36 p.m. Lunch break; N. Fontaine exited the meeting.]

**9.03.2 Tender Results - PGL #7214 – SW 27, NE 27, SE 34 & SW 35-14-13 W4M**

Private Grazing Lease #7214 was tendered out as a 3 year lease, with no minimum bid, and standard restrictions and requirements excepting the PGL deduction if running cattle in a community pasture. The lease was awarded to the high bidder, Alan Jones, who meets all eligibility requirements.

| <b>PGL # 7214 3 Years 640 acres 115 AUM</b> |               |               |            |              |
|---|---------------|---------------|------------|--------------|
| <b>Bidder</b>                               | <b>Amount</b> | <b>\$/AUM</b> | <b>GST</b> | <b>Total</b> |
| Alan Jones                                  | \$6,120.00    | \$53.22       | \$306.00   | \$6,426.00   |
| Dick Vossepoel                              | \$6,068.55    | \$52.77       | \$303.43   | \$6,371.98   |
| Bob McKnight                                | \$5,000.00    | \$43.48       | \$250.00   | \$5,250.00   |

### 9.03.3 Tender Results - PGL #7024 – W ½ 31-19-12 W4M

Private Grazing Lease #7024 was tendered out as a long term lease, 5 years remaining with the right to renew for 15 more years (expiring at the end of 2038), with a \$21,000 minimum bid, and standard restrictions and requirements. The lease was awarded to the high bidder, Lee Beasley, who meets all eligibility requirements.

| <b>PGL # 7024 Long Term 319 acres 45 AUM</b> |               |            |              |
|--|---------------|------------|--------------|
| <b>Bidder</b>                                | <b>Amount</b> | <b>GST</b> | <b>Total</b> |
| Lee Beasley                                  | \$22,500.00   | \$1,125.00 | \$23,625.00  |
| Franz Friesen                                | \$22,000.00   | \$1,100.00 | \$23,100.00  |

### 9.03.4 Direction for Tender - PGL #7102 – SE 13-14-13, Pt. NW 17, Pt. 18, S ½ 19 & Pt 20-14-12 W4M; and #7287 – SE 25-14-13 W4M

In the spring of 2018 the Lessee of Annual Private Grazing Lease #7102 and Annual Private Grazing Permit #7287 indicated his choice to not renew. The Board chose to leave the leases idle for the 2018 season. These parcels were once part of one large lease and have been leased annually since 2009 after portions were identified and subsequently developed for irrigation. As further irrigation development is possible it was recommended to again limit the length of terms. A short discussion followed.

**2019-01-034 Moved by R. Johnson that Private Grazing Leases #7102 and #7287 be tendered out separately as:**

- **3 year permits, expiring on October 1, 2021;**
- **with no minimum bid; and**
- **with standard restrictions and requirements, except:**
  - **no Private Grazing Lease deductions, and**
  - **no 640 acre PGL limitations.**

**Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

It was the consensus of the Board that, as with 1 Year Permits, to not include a PGL deduction, or 640 acre limitation clause in the agreement for these 3 year grazing permits. Annual private grazing leases (which are re-signed with the lessee each year unless something changes) and Long Term private grazing leases, will continue to have the 640 acre limitation, and the PGL deduction applied if the lessee is running cattle in a community grazing lease.

### 9.03.5 Direction for Tender – PGL #7167 – NW 16 & SW 21-14-13 W4M

Private Grazing Lease #7167 has expired. This 314 acre, 70 AUM lease was set up as a 3 year term due to the potential of irrigation development.

**2019-01-035 Moved by T. Brummelhuis that Private Grazing Lease #7167 be tendered out as a:**

- **3 year permit, expiring on October 1, 2021;**
- **with no minimum bid; and**
- **with standard restrictions and requirements, except:**
  - **no Private Grazing Lease deduction, and**
  - **no 640 acre PGL limitation.**

**Seconded by J. Hale. CARRIED UNANIMOUSLY**

**9.03.6 Approval of Grazing Association Bylaws**

Falling under the *Societies Act*, Community Grazing Associations are required to develop and register their bylaws and keep them current. A process was initiated in 2018 to have Associations review and revise their outdated bylaws to be compatible with District policy and CGA agreements. All bylaws were sourced, a standard template was offered and the process discussed at GA general meetings. Updated bylaws will aid in general management and also provide an opportunity for rules which may be specific to each Association. In accordance with section 2.6 of the Policy Governing Eligibility and Operation of Pastures on EID Lands, bylaws and constitutions, and any amendments, are to be approved by the District prior to being approved by the members of a Community Grazing Association. Once approved by both the EID Board and the membership of the Grazing Association the bylaws can then be submitted to Alberta Registries. Examples of GA management challenges were noted and a number of questions were responded to by Mr. Volek.

**9.03.6.1 Tilley Grazing Association**

**2019-01-036 Moved by B. Chrumka that the Board approve the draft Bylaw of the Tilley Grazing Association as presented, to be brought to its membership for review and final approval. Seconded by R. Johnson. CARRIED UNANIMOUSLY**

**9.03.6.2 Bantry Grazing Association**

**2019-01-037 Moved by B. Chrumka that the Board approve the draft Bylaw of the Bantry Grazing Association as presented, to be brought to its membership for review and final approval. Seconded by R. Johnson. CARRIED UNANIMOUSLY**

[1:07 p.m. R. Volek exited the meeting; R. Moen entered.]

**10.0 EIDNet Report**

**10.01 Monthly Report**

There have been no major issues since the last report. There is still a moratorium on new installs and upgrades in the Rosemary area.

| <b>Current EIDNet Customer Accounts</b> |              |
|---|--------------|
| Legacy Residential Accounts             | 88           |
| Residential Accounts                    | 1,633        |
| Business Accounts                       | 22           |
| EID Automation                          | 4            |
| <b>Total</b>                            | <b>1,747</b> |

**2019-01-038 Moved by T. Brummelhuis that the Board resolve into the Committee of the Whole. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**10.02 Third Party Review Update**

**10.03 Dark Fiber Update**

[1:21 p.m. R. Moen exited the meeting.]

**11.0 Annual Report Book and AGM Reporting**

**12.0 Corporate Planning Follow Up**

**2019-01-039 Moved by R. Johnson that the meeting be reconvened. Seconded by T. Brummelhuis. CARRIED UNANIMOUSLY**

**13.0 Upcoming Events**

- 13.01 Municipal / Irrigation Dist. Roundtable - *[early March – date TBD], Lethbridge [R. Owen attending]*
- 13.02 2019 AIDA (AIPA) Water Conference - *February 4<sup>th</sup> – 6<sup>th</sup>, Calgary [R. Owen, B. Chrumka, J. Hale, I. Friesen, R. Gagley, J. Kabut, R. Summach attending]*
- 13.03 Regular Board Meeting - *Tuesday, February 26<sup>th</sup>, 9:00 a.m.*
- 13.04 Regular Board Meeting - *Monday, March 18<sup>th</sup>, 9:00 a.m.*
- 13.05 Annual General Meeting - *Tuesday, March 19<sup>th</sup>, 1:30 p.m., Heritage Inn*
- 13.06 Nominations Close – Div 2, 4 & 7 - *Wednesday, March 20<sup>th</sup>, 5:00 p.m.*

J. Culligan moved adjournment of the meeting at 2:10 p.m.

Chairman

General Manager