



**January 26, 2021 Regular Directors Meeting**

The Directors of the Eastern Irrigation District held a regular meeting on the 26<sup>th</sup> day of January 2021. Those in attendance were:

Mr. Jason Hale	Chair	[Division 1]	Mr. Ivan Friesen	General Manager
Mr. David Peltzer	Director	[Division 2]	Mr. Marvin Koochin	Assist. GM – Legal & Corporate Services
Mr. Ross Owen	Director	[Division 3]	Mrs. Wendy Enns	Executive Assistant
Mr. Brian Schmidt	Director	[Division 4]		
Mr. Don Jacobson	Director	[Division 5]		
Mr. Bob Chrumka	Director	[Division 6]		
Mr. Tracy Hemsing	Vice-Chair	[Division 7]		

The meeting was called to order at 9:00 a.m.

**1.0 Approval of Agenda**

The following items were added to the agenda:

- 7.01 Quotes for the Purchase of Service Truck Body and Crane
- 8.02 Cole Webb – NW 19-17-13 W4M
- 11.06 Discussion on Identifying and Assessing Conflict of Interest

**2021-01-001 Moved by D. Peltzer that the Board adopt the Agenda as revised. Seconded by B. Schmidt. CARRIED UNANIMOUSLY**

**2.0 Approval of Minutes**

**2.01 December 17, 2020 Regular Directors Meeting**

The December 17, 2020 minutes were accepted as presented.

**2021-01-002 Moved by T. Hemsing that the Minutes of the December 17, 2020 Regular Board Meeting be approved as presented. Seconded by B. Schmidt. CARRIED UNANIMOUSLY**

**3.0 Business Arising**

There were no matters raised.

**4.0 Reports on Meetings / Events**

**4.01 AIDA Executive Meeting**

T. Hemsing connected to a Joint AIDA / Irrigation Council Meeting on January 6<sup>th</sup>. The meeting included both organizations articulating their vision and mission statements, and discussions on the social license aspect of irrigated agriculture, aquatic herbicide registration update, and infrastructure investment and maintenance. Dave Ardell, Executive Director – Water Infrastructure Operations Branch, spoke to the Aquatic Invasive Species department being moved within Environment & Parks, under Fish & Wildlife. Mr. Hemsing will bring back further information as to



why the AIS department was moved and if this move will affect any of the present prevention program priorities.

**4.02 Crawling Valley Recreation Society Meeting**

J. Hale attended a recent CVRS Meeting, advising that the same campground rates and number of seasonal sites will be retained as last year, and that the campground will also be implementing a \$10 annual boat launch fee to cover some of the administrative costs associated with visiting watercraft.

[9:18 a.m. N. Lassiter and Ed Chapman entered the meeting.]

**9:15 a.m. Meeting with the Auditor – Review of 2019/2020 Year End Statements**

Mr. Hale welcomed Ed Chapman, CPA, CA, of Bevan and Partners, Chartered Professional Accountants to the meeting. The auditor’s letters were presented and reviewed. The audit process was outlined, noting that due to COVID-19 precautions, most of their work was completed remotely through a secure link. Likewise, no issues were identified with District accounting staff working from home, for progressing to a more electronic system in response to modified procedures, nor in the transition in key personnel. Mr. Chapman summarized the Statement of Financial Position, Statement of Operations & Changes in Fund Balances, Statement of Cash Flows, and Notes to the Financial Statements. It was reported that the District’s financial records were found to be in order, with all inspected records to have been presented fairly, with no concerns regarding internal controls or practices. Availability to meet with the Board during the audit process, or at any other time, was offered. Mr. Chapman was thanked for the thorough work done on the audit. Mr. Chapman in turn thanked administration and staff for their cooperation and assistance with the audit.

**2021-01-003 Moved by T. Hemsing that the Independent Auditor’s Report be accepted and that the District’s audited financial statements for the period ended September 30, 2020 be approved as presented. Seconded by R. Owen. CARRIED UNANIMOUSLY**

**2021-01-004 Moved by B. Chrumka that the audit findings letter dated January 26, 2021 be accepted, executed and returned to the auditor. Seconded by B. Schmidt. CARRIED UNANIMOUSLY**

[9:55 a.m. Ed Chapman exited the meeting.]

**5.0 Financial Report**

N. Lassiter presented the following Financial Report.

**5.01 Financial Statements to December 31, 2020**

The financial statements to December 31, 2020 were reviewed, noting the following overall:

- YTD revenues total about \$11.04 million and are tracking slightly over YTD budget, largely due to October revenues including 2 months of oil and gas annual rentals and EIDNet subscription fees.
- YTD net operating expenses total about \$7.17 million and are tracking under YTD budget.
- YTD potential transfer to the Irrigation Works Fund is about \$3.87 million.



**2021-01-005 Moved by B. Schmidt that the Board approve the Financial Statements to December 31, 2020 as presented. Seconded by T. Hemsing. CARRIED UNANIMOUSLY**

**5.02 1<sup>st</sup> Quarter Investment Report to December 31, 2020**

The book value of the District’s investments plus bank account balances at December 31, 2020 was \$2,478,878 or 2.52% less than the book value at September 30, 2020.

1 <sup>st</sup> QUARTER INVESTMENT REPORT		
Investment	Matured	Purchased
EID – Short Term	\$12,200,000	-
IRP – Short Term	-	-
Emergency Spillway – Short Term	-	-
EID – Long Term	-	-
Partners in Habitat Development	-	-

**2021-01-006 Moved by R. Owen that the Board approve the 1<sup>st</sup> Quarter Investment Report to December 31, 2020 as presented. Seconded by D. Peltzer. CARRIED UNANIMOUSLY**

**5.03 1<sup>st</sup> Quarter Accounts Receivable Report to December 31, 2020**

A variety of accounts were detailed, and questions answered by Admin.

**2021-01-007 Moved by D. Peltzer that the Board approve the 1<sup>st</sup> Quarter Accounts Receivable Report to December 31, 2019 as presented. Seconded by R. Owen. CARRIED UNANIMOUSLY**

**5.04 2021 Remuneration Bylaw**

The 2021 Remuneration Bylaw was presented for review; Directors opted to not increase per diems, mileage or meal allowances.

**2021-01-008 Moved by R. Owen that the rate of remuneration to be paid to Directors, the mileage rate, and the meal reimbursement rates approved January 28, 2020 be retained for 2021. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

[10:29 a.m. S. Connauton entered the meeting.]

**5.05 2021 Rates Bylaw**

The 2021 Rates Bylaw continues to be based on a \$0 water rate, excepting surcharges for pressurized systems. Pressure surcharges (operation and maintenance) were increased from \$8.00 per acre to \$10.00 per acre for all 4 systems: H Cowoki, 03 East Branch, Springhill, and Rolling Hills Reservoir. As well, clause 3(a) was removed; this clause addressed acres subject to an annual agreement where the number of acres being irrigated exceeds those shown on the assessment roll for that parcel and the parcel is not eligible to receive additional acres from the District.

**2021-01-009 Moved by B. Chrumka that Bylaw #949 (2021) be amended by:**

- deleting Part One of section 3 regarding Annual Agreements, and
- increasing the operation and maintenance surcharge rate from \$8.00/acre to \$10.00/acre for all four pressure systems (H Cowoki, 03 East Branch, Springhill and Rolling Hills Reservoir);



and that the bylaw be introduced and read the first time this 26<sup>th</sup> day of January 2021. Seconded by B. Schmidt. CARRIED UNANIMOUSLY

2021-01-010 Moved by D. Peltzer that Bylaw #949 (2021) be read the second time this 26<sup>th</sup> day of January 2021. Seconded by R. Owen. CARRIED UNANIMOUSLY

2021-01-011 Moved by B. Chrumka that with all Directors being present, consent be granted to give third reading to Bylaw #949 (2021) this 26<sup>th</sup> day of January 2021. Seconded by B. Schmidt. CARRIED UNANIMOUSLY

2021-01-012 Moved by R. Owen that Bylaw #949 (2021), being a Bylaw of the Eastern Irrigation District to Set the Annual Agreement Rates, Irrigation Rate, Terminable Agreement Rate, Minimum Amount Payable, Surcharge, Discount and Penalty on Unpaid Amounts, be read the third time and finally passed. Seconded by D. Peltzer. CARRIED UNANIMOUSLY

The 2021 Rates Bylaw can be viewed in its entirety on the District's website.

#### 5.06 2021 Fees Bylaw

The 2021 Fees Bylaw was presented as based on the calculated cost for the delivery of water, which this year is \$32.77 per acre foot. Various categories are either based on a percentage of this cost or have a flat fee assigned and may include charges for additional water over a typical set amount. To encourage prompt payment, a \$100 discount is applied to accounts which are paid within 30 days of the invoice date. For 2021, fees were increased a maximum of 0.5%, rounded to the nearest 50 cents.

2021-01-013 Moved by R. Owen that Bylaw #950 (2021) be introduced and read the first time this 26<sup>th</sup> day of January 2021. Seconded by D. Peltzer. CARRIED UNANIMOUSLY

2021-01-014 Moved by D. Peltzer that Bylaw #950 (2021) be read the second time this 26<sup>th</sup> day of January 2021. Seconded by T. Hemsing. CARRIED UNANIMOUSLY

2021-01-015 Moved by B. Schmidt that with all Directors being present, consent be granted to give third reading to Bylaw #950 (2021) this 26<sup>th</sup> day of January 2021. Seconded by B. Chrumka. CARRIED UNANIMOUSLY

2021-01-016 Moved by T. Hemsing that Bylaw #950 (2021), being a Bylaw of the Eastern Irrigation District to Set Fees for Household Purposes Agreements, Water Conveyance Agreements, Rural Water Use Agreements and Other Purposes Agreements, and to Set the Discount and Penalty Rates Applicable to those Agreements, be read the third time and finally passed. Seconded by D. Peltzer. CARRIED UNANIMOUSLY

The 2021 Fees Bylaw can be viewed in its entirety on the District's website.

[10:45 a.m. – 10:52 a.m. Short break; S. Connauton exited the meeting.]



**6.0 Operations**

**6.01 Snowpack Report**

Mr. Friesen identified the status of the various snowpack pillows; 2 are currently tracking within the upper quartile and 4 are tracking slightly above.

**7.0 Equipment**

**7.01 Quotes for the Purchase of Service Truck Body & Crane**

To complete the unit, Mr. Friesen presented the quotes received for the purchase of body and crane add-ons for the Mack service truck approved in November. Although a slightly higher quote, it was recommended to approve the build through ITB in order to receive the completed service truck earlier in the season.

SERVICE TRUCK ADD-ONS	
Company	Quote
<b>Brutus Truck Bodies / Horizon Truck &amp; Body</b> Lethbridge - service body and crane arrive in Lethbridge last week of June - completion date: end of July	\$127,126.32
<b>ITB (Intercontinental Truck Body Ltd)</b> Coaldale - building and installation of body and crane mid-March - completion date: end of May	\$131,630.00

**2021-01-017 Moved by D. Peltzer that the Board approve the purchase and installation of a Service Truck body and crane from Intercontinental Truck Body Ltd, Lethbridge for \$131,630. Seconded by T. Hemsing. CARRIED UNANIMOUSLY**

**2021-01-018 Moved by D. Peltzer that the Board resolve into the Committee of the Whole. Seconded by R. Owen. CARRIED UNANIMOUSLY**

[11:00 a.m. Dayna Johnson – RMA Client Relationship Manager and John Hackwell – RMA Risk Advisor connected to the meeting.]

**11:00 a.m. Rural Municipalities of Alberta (RMA) Insurance Presentation - Dayna Johnson and John Hackwell**

[11:55 a.m. D. Johnson and J. Hackwell disconnected from the meeting.]

**2021-01-019 Moved by D. Peltzer that the meeting be reconvened. Seconded by R. Owen. CARRIED UNANIMOUSLY**

***DIRECTION ARISING FROM THE IN-CAMERA PORTION OF THE MEETING***

**11:00 a.m. Rural Municipalities of Alberta (RMA) Insurance Presentation - Dayna Johnson and John Hackwell**  
Directors requested that quotes be obtained for increased liability coverage in several categories.



[11:58 a.m. – 12:23 p.m. Lunch break; N. Lassiter exited the meeting, R. Gagley entered.]

**CONTINUATION OF THE AGENDA**

**8.0 Engineering**

R. Gagley presented the following Engineering Report.

**8.01 Project Status**

The crew on the C Springhill pipeline project are on schedule and now just passing the halfway point with over 5 km of pipeline installed. The southern crew has completed installing the 9-H West Bantry pipeline (2.2 km) and has moved to the 10-H West Bantry project where 1 km has been completed. Directors may contact I. Friesen or R. Gagley if interested in viewing the installation of 60" pipe, or touring any of the construction projects.

<b>EID CAPITAL CONSTRUCTION PROJECTS</b>			
<b>Project</b>	<b>Status</b>	<b>Approved Estimate</b>	<b>Potential Gov't Funding</b>
<b>EARTHWORKS</b>			
West Bantry Canal – Phase 2	- surveyed, approved, detailed design complete, ROW signed	\$650,000	-
<b>PIPELINE</b>			
C Springhill	- 50% complete	\$11,385,000	30%
01-C Springhill	- prepped for pipeline installation	\$5,112,000	30%
9-H West Bantry	- 100% complete, final cleanup remains	\$957,000	30%
10-H West Bantry	- 15% complete	\$2,892,000	30%
16-H West Bantry	- prepped for pipeline installation	\$2,266,000	30%

**8.02 Cole Webb – NW 19-17-13 W4M**

In follow up to last meeting, Directors were advised that B. Schmidt and I. Friesen met with Cole Webb to review the draft Restrictive Covenant to be registered on NE & NW 19-17-13 W4M land titles, once irrigation development conditions are met by the landowner. It was consensus to amend the document to clarify the definition of excess acres, and to extend the removal notice and transfer period for those acres. This framework has now resulted in a standardized Restrictive Covenant document.

Through supplementary discussion concerning measured flow rates, it was suggested to indicate "measured" or "estimated" in the IDARS system, and to encourage landowners and Water Operators to measure flow rates for accuracy.

[12:46 p.m. R. Moen entered the meeting.]

**9.0 EIDNet**

R. Moen presented the following EIDNet Report.

**9.01 Monthly Report**

There have been no major issues since the last report. A moratorium on installs and upgrades in Duchess and Rosemary remains; 23 names are on the waiting list for Duchess and 36 for Rosemary. The fibre path for phase 1 is being finalized and sending for final engineering; ordering of materials has begun.

<b>EIDNET QUARTERLY REPORT to December 31, 2020</b>	
<b>EIDNet Accounts</b>	<b>Current Customers</b>
Legacy Residential Accounts	52
Residential Accounts	1,718
Business Accounts	26
EID Automation	5
<b>Total</b>	<b>1,801</b>

[12:54 p.m. R. Gagley and R. Moen exited the meeting; N. Fontaine and R. Volek entered.]

**10.0 Lands**

**10.01 Lands, Oil & Gas**

N. Fontaine presented the following Lands, Oil & Gas Report.

**10.01.1 Rolling Hills Reservoir Campground – Set 2021 Rates and Opening/Closing**

A review was provided of last year’s approved rates for the campground and marina at the Rolling Hills Reservoir Campground. Due to the uncertainties and COVID-19 restrictions that were in place in early spring of 2020, a decision was made to cancel seasonal camping and offer daily camping on a first-come first-serve basis. The change to daily use was well received by the public; having all the sites available at the daily rate also resulted in an increase in revenues. A number of questions were responded to by Mr. Fontaine.

**2021-01-020 Moved by T. Hemsing that the 2021 rates at the Rolling Hills Reservoir Campground for:**

- **Camping be set at:**
  - **\$40/night, including GST, on all daily sites,**
    - **plus an additional \$5 per day for 50 amp sites,**
  - **\$3,200/season for all seasonal sites,**
    - **35 seasonal sites available, distributed throughout the campground,**
    - **18 of the seasonal sites being reserved for Water Users,**
  - **\$500 for the Seasonal Application Fee (payable towards the full seasonal fee); and**
- **Boat Slips be set at:**
  - **\$10/day, including GST,**
  - **\$60/week, including GST,**
  - **\$475/season, plus GST; and**
  - **\$475, plus GST, for the Seasonal Application Fee (payable as the full seasonal fee);**

**Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**2021-01-021 Moved by T. Hemsing that the 2021 Camping Season at the Rolling Hills Reservoir Campground open Friday, May 14<sup>th</sup> and close at noon Thursday, September 30<sup>th</sup>. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**



**10.01.2 Direction for Pt SW & Pt NE 13-18-14 W4M**

In follow up to last month’s meeting, it was advised that the Canadian Pheasant Company Inc has found the District’s offer acceptable, however would like to ensure that the existing leaseholder be given the opportunity to lease the land. A number of questions were responded to by Mr. Fontaine.

**2021-01-022 Moved by B. Schmidt that for consolidation with the existing EID owned 43.7 acre parcel, the District purchase the adjacent 68.2 acre parcel in Pt SE 24 & Pt NE 13-18-14 W4M from The Canadian Pheasant Company Inc for \$2,000/acre = \$136,400.00 and offer a 5 year grazing permit to the existing Lessee at District Private Grazing Lease rates. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**10.02 Grazing**

R. Volek presented the following Grazing Report.

**10.02.1 Permit to Trail Cattle**

In follow up to the November and December Board Meetings, the Permit to Trail Cattle, as revised per Board direction, was presented for final review. The Permit will be necessary for anyone wishing to trail cattle across EID lands, stating the contact, advance notice, land access protocols, and insurance required.

**2021-01-023 Moved by D. Peltzer that the Permit to Access EID Lands to Trail Cattle be approved as presented. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

[1:28 p.m. N. Fontaine and R. Volek exited the meeting; S. Connauton re-entered.]

**10.03 Assessment, Water & Lands**

S. Connauton presented the following Assessment, Water & Lands Report.

**10.03.1 Assessment Report to December 31, 2020**

The Assessment Report for the period of October 1, 2020 to December 31, 2020 was presented, summarized as follows.

<b>EID WATER ROLL</b>					
<b>Acres on the Water Roll</b>	<b>Irrigation Acres</b>	<b>Terminable Acres</b>	<b>Annual Agreement</b>	<b>5R Soils Acres</b>	<b>Total</b>
October 1, 2020	303,938	3,553	39	58	307,588
December 31, 2020	303,998	3,553	39	58	307,648*
Net increase	60	< 0 >	0	0	60
<b>Irrigation Acres Removed from the Water Roll</b> (acres sold back for new subdivisions or part of Farm Improvement)					< 2 >
<b>Irrigation Acres Added to the Water Roll</b> (acres purchased through Irrigation Dev. App. or Farm Improvement efficiencies)					62
Terminable Acres Converted to Irrigation Acres					0
Terminable Acres Canceled					< 0 >

\*Of the 311,000 acre expansion limit, 307,609 irrigation acres are on the roll, and 39 irrigation acres are currently under Annual Agreement.





**10.03.2 Farm Improvement Grant Applications**

**10.03.2.1 Budget Reports**

The Year End and Monthly Farm Improvement Grant Budget Reports were presented as follows.

<b>FARM IMPROVEMENT GRANT BUDGET – YEAR END REPORT</b>	
<b>2020 Farm Improvement Grant Budget as of October 1, 2019</b>	<b>\$2,000,000</b>
Grants approved but not paid ( <i>incomplete</i> ) as of September 30, 2019 *	< \$ 947,648 > *
2020 Budget Remaining ( <i>if all grants paid out from last year</i> )	\$1,052,352
<b>Farm Improvement Grants</b>	
October 2019 through September 2020 ( <i>approved and paid</i> )	< \$ 722,012 >
<b>Total Budget Remaining</b> ( <i>if all grants paid out from last year</i> )	\$ 953,859

\*Of the \$947,648 total for approved but unpaid grants, \$0 will be carried over from the 2020 fiscal year to the 2021 fiscal year (all retroactive grants have expired).

\*\*Total grants paid in the 2020 fiscal year were \$1,046,141 (\$722,012 approved and paid in the 2020 fiscal year, and \$324,129 approved prior but paid within this fiscal year).

<b>FARM IMPROVEMENT GRANT BUDGET – Monthly Report</b>	
<b>2021 Farm Improvement Grant Budget as of October 1, 2020</b>	<b>\$1,000,000</b>
<b>50/50 Cost-Shares</b>	
Paid	< \$ 36,000 >
To be Completed	< \$ 2,000 >
Require Approval	< \$ 0 >
<b>Farm Improvement Grants</b>	
October through December ( <i>approved and paid</i> )	< \$ 221,495 >
January ( <i>require approval</i> )	< \$ 63,456 >
<b>Total Budget Remaining</b> ( <i>less \$125,000</i> )	\$ 552,049

\*Total grants paid to date within the 2021 fiscal year is \$257,495.

**All Farm Improvement Grants** are subject to a reduction of \$500/acre for any corner acres or acres kept outside the pivot area; and a reduction for any previous grants received on that parcel. For any irrigation acres which are returned to the District, the EID will pay \$2,500/acre. With proof of installation, applications will be considered on a 1-year retroactive basis; with any approvals based on the grant values at the time of installation.

**Conversions** (*wheels, pivot, sub-surface*) and **Corner Irrigation** (*corner arm, subsurface*)

The EID will pay up to \$100/irrigated acre for conversions, as per policy. The EID will pay up to \$700/irrigated acre for corner arm or subsurface conversions on corner acres which already have assessment, as per policy.

**10.03.2.2 Flood to Pivot w C/A – Gemstar Farms Ltd (Alvin & Angela Plett) – NW 04-23-16 W4M**

- Previous Assessment: 144 acres flood
- Current Assessment: 149 acres flood (5 acres added for general assessment)
- Converting: 135 acres to pivot and 9 acres to corner arm

- Assessment remains the same at 149 acres, all under pivot (135 pivot, 14 corner arm)
- Parcel has reached its maximum grant funding

**2021-01-024 Moved by T. Hensing that the Board approve the Farm Improvement for Gemstar Farms Ltd for the conversion of 135 acres flood to pivot and 9 acres flood to corner arm in NW 04-23-16 W4M. The Farm Improvement Grant available and payable to the Landowner is \$13,500 (135 acres x \$100/acre) + \$6,300 (9 acres x \$700/acre) = \$19,800. Seconded by R. Owen. CARRIED UNANIMOUSLY**

**10.03.2.3 Flood to Pivot – Ernest & Katherine Wiens – SW, NW & NE 25-21-16 W4M**

- Current Assessment: 15 acres flood (5 acres on each of the 3 corners)
- Converting: 15 acres flood to corner pivot
- Assessment remains the same at 15 acres, all under corner pivot

**2021-01-025 Moved by D. Peltzer that the Board approve the Farm Improvement for Ernest & Katherine Wiens for the conversion of 15 acres flood to corner pivot in SW, NW & NE 25-21-16 W4M. The Farm Improvement Grant available and payable to the Landowner is \$1,500 (15 acres x \$100/acre). Seconded by R. Owen. CARRIED UNANIMOUSLY**

A grant deduction was previously applied in 2004 for 5 of these acres and in 2015 for the remaining 10 acres. All 15 acres are now eligible for a return of deduction.

**2021-01-026 Moved by D. Peltzer that the deduction of:**

- \$200/acre for 5 acres applied in February 2004, and
- \$500/acre for 10 acres applied in September 2015

**be returned to Ernest & Katherine Wiens for new efficiencies in SW, NW & NE 25-21-16 W4M; \$1,000 (5 acres x \$500/acre) + \$5,000 (10 acres x \$500/acre) = \$6,000. Seconded by R. Owen. CARRIED UNANIMOUSLY**

3 historical irrigable units exist on portions of SW, NW & NE 25-21-16 W4M. With the installation of the corner pivot, it is required to register one irrigable unit on all 3 quarters, therefore the historical ones may be removed.

**2021-01-027 Moved by D. Peltzer that the Board approve the discharge of the Irrigable Units on:**

- SW 25-21-16 W4M;
- SW 25 & Pt NW 25-21-16 W4M; and
- NE 25 & Pt NW 25-21-16 W4M;

**all lands being owned by Ernest & Katherine Wiens. Seconded by R. Owen. CARRIED UNANIMOUSLY**

**2021-01-028 Moved by D. Peltzer that the Board approve the registration of the Irrigable Units on SW, NW & NE 25-21-16 W4M; all lands being owned by Ernest & Katherine Wiens. Seconded by R. Owen. CARRIED UNANIMOUSLY**

**Upgrades** (*panels, nozzles, drag hoses, replacement pivots, pumps*) and **Corner Irrigation** (*corner arm, subsurface*) Upon receipt, the EID will pay up to \$100/irrigated acre for upgrades, as per policy. The EID will pay up to \$700/irrigated acre for corner arm or subsurface conversions on corner acres which already have assessment, as per policy.

**10.03.2.4 Pump – Eusebius Halsema & Esther Halsema-Bernstein – SW 14-14-13 W4M**

- Previous Grant: \$7,500 (motion 44-04-2000)
- Previous Assessment: 130 acres
- Current Assessment: 132 acres pivot (2 acres added for general assessment)
- Installing: pump
- Assessment remains the same at 132 acres, all under pivot
- Parcel has reached its maximum grant funding

**2021-01-029 Moved by B. Schmidt that the Board approve the Farm Improvement for Eusebius & Esther Halsema for the pump upgrade in SW 14-14-13 W4M purchased for \$11,201. The Farm Improvement Grant available and payable to the Landowner is \$13,000 (130 x \$100/acre) less \$7,500 (previous grant) = \$5,500. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**10.03.2.5 Pump – Eusebius Halsema & Esther Halsema-Bernstein – SE 23-14-13 W4M**

- Previous Grant: \$7,500 (motion 44-04-2000)
- Previous Assessment: 130 acres
- Current Assessment: 132 acres pivot (2 acres added for general assessment)
- Installing: pump
- Assessment remains the same at 132 acres, all under pivot
- Parcel has reached its maximum grant funding

**2021-01-030 Moved by B. Schmidt that the Board approve the Farm Improvement for Eusebius & Esther Halsema for the pump upgrade in SE 23-14-13 W4M purchased for \$11,201. The Farm Improvement Grant available and payable to the Landowner is \$13,000 (130 x \$100/acre) less \$7,500 (previous grant) = \$5,500. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**10.03.2.6 Pump – Highplains Cattle Company Ltd (Alisha Armstrong) – Sec 26-21-17 W4M**

- Previous Assessment: 498 acres (NW – 150 term, NE – 124 term, SE – 92 term, SW – 102 term & 30 irr acres)
- Current Assessment: 510 irr acres (12 acres added in the 1987 general assessment)
- Installing: pump
- Assessment remains the same at 510 acres, 489 under section pivot & 21 acre separate field
- Parcel has reached its maximum grant funding

**2021-01-031 Moved by R. Owen that the Board approve the Farm Improvement for Highplains Cattle Company Ltd for the pump upgrade in Sec 26-21-17 W4M purchased for \$9,500. The Farm Improvement Grant available and payable to the Landowner is \$3,000 (30 x \$100/acre). Seconded by D. Peltzer. CARRIED UNANIMOUSLY**

**10.03.2.7 Panel – Alfred & Nancy Klassen – NW 26-22-17 W4M**

- Previous Assessment: 134 acres
- Current Assessment: 138 acres pivot (4 acres added for general assessment)
- Installing: panel
- Assessment remains the same at 138 acres (131 pivot, 7 south pivot)

**2021-01-032 Moved by B. Schmidt that the Board approve the Farm Improvement for Alfred & Nancy Klassen for the panel upgrade in NW 26-22-17 W4M purchased for \$11,754. The Farm**



**Improvement Grant available to the Landowner is \$12,700 (127 x \$100/acre); with the payable amount being \$11,754. Seconded by D. Peltzer. CARRIED UNANIMOUSLY**

**10.03.2.8 Nozzles – Gregory & Rosemarie Klassen – SE & Pt NE 35-22-17 W4M**

- Previous Grant: \$1,150 (motion 2005-12-248 – conversion)  
\$1,732 (motion 2018-02-104 – panel)
- Previous Assessment: 96 acres
- Current Assessment: 97 acres wiper pivot (1 acre added for general assessment)
- Installing: nozzles
- Assessment remains the same at 97 acres, all under wiper pivot

**2021-01-033 Moved by T. Hensing that the Board approve the Farm Improvement for Gregory & Rosemarie Klassen for the nozzle upgrade in SE & Pt NE 35-22-17 W4M purchased for \$6,215. The Farm Improvement Grant available to the Landowner is \$9,600 (96 x \$100/acre) less \$2,882 (previous grants) = \$6,718; with the payable amount being \$6,215. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

**10.03.2.9 Pivot Replacement – Robert & Lisa Rommens – SW 01-20-14 W4M**

- Previous Grant: \$10,813 (motion 2018-02-113)
- Previous Assessment: 150 acres
- Current Assessment: 152 acres corner arm pivot (2 acres added for 2018 general assessment)
- Installing: pivot replacement
- Assessment remains the same at 152 acres, all under corner arm pivot
- Parcel has reached its maximum grant funding

**2021-01-034 Moved by R. Owen that the Board approve the Farm Improvement for Robert & Lisa Rommens for the pivot replacement upgrade in SW 01-20-14 W4M purchased for \$167,416. The Farm Improvement Grant available and payable to the Landowner is \$15,000 (150 x \$100/acre) less \$10,813 (previous grant) = \$4,187. Seconded by B. Chrumka. CARRIED UNANIMOUSLY**

Irrigable Units

**10.03.3.1 Discharge – Charles & Wynona Hansen and Robert & Yvonne Olsen – S ½ 36-19-14 W4M**

Historically, SW 36 and SE 36 shared 2 deliveries in the east quarter. Since the registration in 1973 the North Branch pipeline has allowed for a separate delivery on each quarter.

**2021-01-035 Moved by R. Owen that the Board approve the discharge of the Irrigable Unit on:**

- SW 36-19-14 W4M; lands being owned by Charles & Wynona Hansen; and
- SE 36-19-14 W4M; lands being owned by Robert & Yvonne Olsen.

**Seconded by D. Peltzer. CARRIED UNANIMOUSLY**

**10.03.3.2 Discharge – 1790005 AB Inc (Joey Stadnicki) and Randal & Ada Stadnicki – N ½ 25-19-14**

Historically, NW 25 and NE 25 shared 2 deliveries in the east quarter. Since the registration in 1973 the North Branch pipeline has allowed for a separate delivery on each quarter.

- 2021-01-036 Moved by R. Owen that the Board approve the discharge of the Irrigable Unit on:**
- **NW 25-19-14 W4M; lands being owned by 179005 AB Inc (Joey Stadnicki); and**
  - **NE 25-19-14 W4M; lands being owned by Randal & Ada Stadnicki.**
- Seconded by D. Peltzer. CARRIED UNANIMOUSLY**

[1:37 p.m. – 1:42 p.m. Short break; E. Wilson entered the meeting.]

## **11.0 Irrigation Expansion Limit Plebiscite**

### **11.01 Public Meeting Follow Up**

Directors and Admin debriefed on the January 18<sup>th</sup> and 21<sup>st</sup> Plebiscite Public Meetings. It was consensus that additional Public Meetings would be beneficial; both print and radio ads will be run to notify water users.

A Special Board Meeting was scheduled for:

- Monday, February 8<sup>th</sup>, 10:00 a.m.

Additional online Public Meetings were scheduled for:

- Wednesday, February 10<sup>th</sup>, 2:00 p.m.
- Thursday, February 11<sup>th</sup>, 7:00 p.m.

### **11.02 Resolution to Authorize Plebiscite**

M. Koochin reviewed the following with Directors and Admin:

The Board of Directors is proposing to make a bylaw to change the expansion limit of the EID from the existing limit of 311,000 acres to 345,000 acres.

Section 12(4) of the *Irrigation Districts Act* (RSA 2000, c I-11) (the "Act") provides that if an irrigation district proposes to make a bylaw to change the expansion limit of the district, the board of directors must:

- a) hold a meeting with the public, and
- b) by resolution authorize the holding of a plebiscite to obtain the approval of the irrigators.

Section 12(5) of the Act provides that a board of an irrigation district, not less than 30 days before the board intends to consider a resolution in subsection 12(4)(b) of the Act, must give public notice of its intention to consider the resolution and the date, time and locations of the meeting with the public.

Section 12(6)(b) of the Act also provides that the question that the plebiscite shall determine must be included in a resolution of the board of directors.

A public notice was published in the Brooks Bulletin newspaper on December 16, 2020 and public meetings occurred on January 18 & 21, 2021.

Since a public notice and a public meeting have now occurred, the Board must next approve a resolution authorizing the holding of a plebiscite to obtain the approval of irrigators to change the expansion limit of the Eastern Irrigation District.

**2021-01-037 Moved by D. Peltzer that the Board of the Eastern Irrigation District authorizes the holding of a plebiscite on February 23, 2021 to obtain the approval of the irrigators to change the expansion limit to 345,000 acres by asking the following question as will be reflected on the form of ballot for the plebiscite:**

***“The Eastern Irrigation District presently has an expansion limit of 311,000 acres. The Board of Directors has determined that 345,000 acres could be served with its existing water licenses. The Board of Directors is seeking the approval of the irrigators to change the expansion limit to 345,000 acres.***

***Do you approve:***

- Yes, I am in favor of changing the expansion limit to 345,000 acres.***
- No, I am against changing the expansion limit.”***

**Seconded by D. Jacobson. CARRIED UNANIMOUSLY**

### **11.03 2021 Expansion Limit Change Bylaw #942 – 2<sup>nd</sup> Reading**

The 2021 Expansion Limit Change Bylaw establishes the Expansion Limit from 311,000 acres to 345,000 acres; provided no more than 340,000 irrigation acres may be added to the assessment roll until such time as; (a) Snake Lake Reservoir has been commissioned; or (b) in the event Snake Lake Reservoir is not commissioned, the Board has provided notice to irrigators to hold a meeting or meetings to discuss exceeding the 340,000 acre cap and also passes a motion thereafter by special resolution (approved by not less than six (6) Directors of the Board) to amend the bylaw to disregard the 340,000 acre cap. 1<sup>st</sup> reading was gained November 24, 2020. Information within the bylaw was presented at the January Public Meetings and will also be presented at the February Public Meetings. There were no revisions requested nor made for the 2<sup>nd</sup> reading draft.

**2021-01-038 Moved by B. Schmidt that Bylaw #942 (2020) be read the second time this 26<sup>th</sup> day of January 2021. Seconded by T. Hemsing. CARRIED UNANIMOUSLY**

The 2<sup>nd</sup> reading draft will be posted to the District website as information. 3<sup>rd</sup> and final reading of this bylaw may only be possible after the plebiscite is complete.

### **11.04 Irrigation Acres Bylaw #943 – 2<sup>nd</sup> Reading**

The Irrigation Acres Bylaw establishes the rules and procedures governing an application for an increase in irrigation acres or to transfer irrigation acres. This new bylaw widens the parameters on irrigation acre application approvals and reinstates accepting applications for irrigation acres on new parcels. 1<sup>st</sup> reading was gained November 24, 2020. Information within the bylaw was presented at the January Public Meetings and will also be presented at the February Public Meetings. In addition to Admin advising that a typo should be corrected on page 4, a discussion was held on the “Size of Parcel being Irrigated as One Field” weighting criteria. Since the maximum number of irrigation acres per irrigator caps have been removed from the new bylaw, there was consensus to equalize the Size of Parcel rating for regular quarter section pivots with that of section size pivots. This adjustment will not enable a section pivot to be approved over a quarter section pivot, strictly based on size of parcel. The 2<sup>nd</sup> reading draft was revised as outlined in the following motion.



**2021-01-039 Moved by B. Chrumka that for Bylaw #943 (2020):**

- **page 4, 3.0(g)(i):**
  - **“Notwithstanding the provisions of this subclause 3.0(h)(i)”**  
**be corrected to:**
  - **“Notwithstanding the provisions of this subclause 3.0(g)(i)”;**
- **page 9, 9.01(c):**
  - **(c) Size of Parcel being Irrigated as One Field:**

	<b>Rating</b>
<b>(i) 1 to 40 acres</b>	<b>0</b>
<b>(ii) 40 to 80 acres</b>	<b>3</b>
<b>(iii) 80 to 100 acres</b>	<b>5</b>
<b>(iv) 100 to 120 acres</b>	<b>10</b>
<b>(v) 120 to 150 acres</b>	<b>12</b>
<b>(vi) 150 to 220 acres</b>	<b>13</b>
<b>(vii) more than 220 acres</b>	<b>15</b>
  - **be amended to:**
    - **(c) Size of Parcel being Irrigated as One Field:**

	<b>Rating</b>
<b>(i) 1 to 39 acres</b>	<b>0</b>
<b>(ii) 40 to 79 acres</b>	<b>4</b>
<b>(iii) 80 to 99 acres</b>	<b>6</b>
<b>(iv) 100 to 119 acres</b>	<b>11</b>
<b>(v) 120 acres or larger</b>	<b>15</b>

**and that the bylaw be introduced and read the second time this 26<sup>th</sup> day of January 2021. Seconded by B. Schmidt. CARRIED UNANIMOUSLY**

The 2<sup>nd</sup> reading draft will be posted to the District website as information. 3<sup>rd</sup> and final reading of this bylaw may only be possible after the plebiscite is complete.

**2021-01-040 Moved by D. Peltzer that the Board resolve into the Committee of the Whole. Seconded by R. Owen. CARRIED UNANIMOUSLY**

**11.05 Information Ad – Draft**

**11.06 Discussion on Identifying and Assessing Conflict of Interest**

[3:05 p.m. E. Wilson and S. Connauton exited the meeting.]

**12.0 Town of Bassano Stormwater & Treated Effluent Discharge**

**13.0 Annual Report Book**

**13.01 Chair and GM Reports – Board Input**

**13.02 AGM Agenda**

**14.0 Legal & Corporate Services**

**14.01 Audio Recording Policy – Draft**



**14.02 Commercial Updates**

**2021-01-041 Moved by D. Peltzer that the meeting be reconvened. Seconded by R. Owen. CARRIED UNANIMOUSLY**

*DIRECTION ARISING FROM THE IN-CAMERA PORTION OF THE MEETING*

**11.05 Information Ad – Draft**

A draft Plebiscite information ad was proposed to Directors. The ad will be revised and forwarded to Directors for further input and final approval. The ad will be run as a full page ad in local papers, and included on the District website.

**11.06 Discussion on Identifying and Assessing Conflict of Interest**

M. Koochin will review more detailed *Municipal Government Act* legislation and any related regulations to aid Directors in assessing and declaring pecuniary interests which may arise under the *Irrigation Districts Act*.

**12.0 Town of Bassano Stormwater & Treated Effluent Discharge**

**13.0 Annual Report Book**

**13.01 Chair and GM Reports – Board Input**

Chair and GM Reports were discussed, with minor revisions resulting.

**13.02 AGM Agenda**

No additions or deletions were requested to the proposed AGM agenda.

**14.0 Legal & Corporate Services**

**14.01 Audio Recording Policy – Draft**

The draft Audio Recording policy will be amended and brought back for further review.

**14.02 Commercial Updates**

*CONTINUATION OF THE AGENDA*

**15.0 Upcoming Events**

- 15.01 Special Board Meeting - Monday, February 8<sup>th</sup>
- 15.02 Plebiscite Public Meeting - Wednesday, February 10<sup>th</sup>, 2:00 p.m. *[online]*
- 15.03 Plebiscite Public Meeting - Thursday, February 11<sup>th</sup>, 7:00 p.m. *[online]*
- 15.04 Plebiscite - Tuesday, February 23<sup>rd</sup>, 10:00 a.m. – 8:00 p.m.
- 15.05 Regular Board Meeting - Thursday, February 25<sup>th</sup>, 9:00 a.m.
- 15.06 Regular Board Meeting - Monday, March 8<sup>th</sup>, 9:00 a.m.
- 15.07 Annual General Meeting - Tuesday, March 9<sup>th</sup>, 1:30 p.m., Heritage Inn or online
- 15.08 Nominations Close – Div 3 & 6 - Wednesday, March 10<sup>th</sup>, 5:00 p.m.





**T. Hemsing moved adjournment of the meeting at 4:12 p.m.**

A handwritten signature in blue ink, appearing to read 'Joseph', is written over a horizontal line.

Chairman

A handwritten signature in blue ink, appearing to read 'Andrew', is written over a horizontal line.

General Manager