



October 7, 2021 Special Directors Meeting

The Directors of the Eastern Irrigation District held a special meeting on the 7th day of October 2021. Those in attendance were:

Mr. Jason Hale	Chair	[Division 1]	Mr. Ivan Friesen	General Manager
Mr. David Peltzer	Director	[Division 2]	Mr. Marvin Koochin	Assist. GM – Legal & Corporate Services
Mr. Ross Owen	Director	[Division 3]	Mrs. Wendy Enns	Executive Assistant
Mr. Brian Schmidt	Director	[Division 4]	Mr. Ryan Gagley	Engineering Manager
Mr. Don Jacobson	Director	[Division 5]		
Mr. Brent Schroeder	Director	[Division 6]		
Mr. Tracy Hemsing	Vice-Chair	[Division 7]		

[8:51 a.m. J. Latrace, CPA, CA, with MNP, entered the meeting.]

The meeting was called to order at 9:00 a.m.

1.0 Approval of Agenda

The following items were deferred to the October 26th Meeting:

- 4.0 Legal & Corporate Services
- 4.01 Audio Recording Policy
- 4.02 Capital Assets Bylaw
- 5.0 Corporate Planning
- 5.01 Topics for Discussion
- 5.02 Preliminary Item – Drought Plan, Water Purchasing/Averaging/Sharing

2021-10-272 Moved by D. Jacobson that the Board adopt the Agenda as revised. Seconded by D. Peltzer. CARRIED UNANIMOUSLY

2021-10-273 Moved by D. Peltzer that the Board resolve into the Committee of the Whole. Seconded by B. Schmidt. CARRIED UNANIMOUSLY

2.0 2021/2022 Budget Discussion

2.01 Overview

[9:56 a.m. – 10:02 a.m. Short break; Don Syvret – South Division Superintendent and Brent Kroschel – Assistant North Division Superintendent entered the meeting.]

2.02 Operations & Maintenance

[10:29 a.m. D. Syvret and B. Kroschel exited the meeting; Roger McLean – Equipment Superintendent, Rob Elliott – Assistant Equipment Superintendent, and Earl Palaschak – Shop Supervisor / Heavy Duty Mechanic entered.]

**2.03 Equipment & Shop**

[10:54 a.m. R. McLean, R. Elliott, and E. Palaschak exited the meeting; Nathan Fontaine – Land Supervisor, Rick Volek – Land Administrator – Grazing, and Staci Connauton – Land Administrator – Assessment, Water & Lands entered.]

2.04 Lands

[11:45 a.m. – 12:14 p.m. Lunch break. N. Fontaine, R. Volek, and S. Connauton exited the meeting; Ronan Moen – Internet Services Supervisor, Mark Porter – Information Services Supervisor entered.]

2.05 EIDNet & Information Services

[1:03 p.m. R. Moen and M. Porter exited the meeting.]

2.06 Administration

[1:12 p.m. J. Latrace exited the meeting.]

3.0 Snake Lake Reservoir Project Update

2021-10-274 Moved by B. Schmidt that the meeting be reconvened. Seconded by B. Schroeder. CARRIED UNANIMOUSLY

DIRECTION ARISING FROM THE IN CAMERA PORTION OF THE MEETING**2.0 2021/2022 Budget Discussion****2.01 Overview**

J. Latrace presented a general overview of the proposed budget for 2021/2022, including comparisons to past year's budgeted and actual revenues and expenses, and mention of inflationary cost increases. Mr. Friesen, Mr. Koochin, Mr. Gagley, and Mr. Latrace welcomed comment and answered questions from Directors throughout the meeting. T. Hemsing will gather additional information on relevant construction and maintenance expenses concerning the proposed pathway, to bring back for continued Board discussion on a contribution commitment above pathway ROW. M. Koochin advised that insurance premiums are increasing, and more notably for liability, property, and heavy equipment. Firm quotes on increased cyber security insurance and for increasing liability coverage up to \$25 million have not yet been received.

2.02 Operations & Maintenance

Several capital purchases were discussed for Operations and Maintenance departments. To avoid unavailability, rush orders, and pumping stoppages, certain essential pump motors will be purchased to hold in stock. Mr. Friesen will investigate the level of interchangeability among the District's pumping units. A new office building at Crawling Valley Campground is included in the budget, with CVC revenue being earmarked; as well as a new shop/garage in Rolling Hills to replace the existing structure being sold to the County for Fire & Emergency Services. Project proposals and estimated costs will be brought back to the Board for final approval.

2.03 Equipment & Shop

Equipment and Shop capital purchases were highlighted. In addition to the standard equipment acquisitions, the purchase of a D8 dozer will make the unit available throughout the year for fibre installation and construction projects and will result in savings versus renting the unit for a few months each year as is the practice. Cost recoveries from the Equipment department are set up to result in neither a profit nor loss point of balance.

2.04 Lands

Community grazing pipeline projects were budgeted for Gem Grazing and Tilley Swingfield pastures, as well as upgrades for the 2 Kitsim pivots. Projects will be brought back to the Board with additional information and for final approval. All community grazing expenses are budgeted to recover through the AUM rate, currently projected at \$18, and ultimately set in December once listings are confirmed. It was agreed that the revenue from the \$200/acre fee applied to one of the JBS pivots be allocated to the pasture development fund.

Revenues from oil & gas operations, powerlines, irrigated leases, Rolling Hills Reservoir Campground, and Rural Water Use Purposes Agreements are projected to be near or consistent with last year's actuals. Capital Asset (irrigation acre) sales will be adjusted to reflect the potential approval of further irrigation applications received last month.

2.05 EIDNet & Information Services

A portion of the expenses for the Phase 1 fibre project currently in progress will be carried over to the 2022 budget; completion is estimated for the end of November. The Cassils leg has been shifted to the Phase 2 project to meet scheduled timelines. An additional staff person who will be the main installer, and a bucket truck, have been added to the budget, and some subscription accounts will be adjusted to remain competitive.

Standard IS purchases were reviewed. As the office phone system is at end-of-life, capabilities and cost-savings in switching from office landline phones to strictly cell phone use will be further examined. A replacement staff person is being proposed for this department, in the roll of advanced GIS Analyst/Developer, on a shorter term basis.

2.06 Administration

Directors were encouraged to contact Admin with any questions or comments as they further assess the full budget prior to the regular meeting on October 26th.

3.0 Snake Lake Reservoir Project Update

An update was given on the status of the proposed Snake Lake Reservoir Project. Direction was confirmed for Admin.

CONTINUATION OF THE AGENDA

6.0 Upcoming Events

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| 6.01 | Regular Board Meeting | - Tuesday, October 26 th , 9:00 a.m. |
| 6.02 | Corporate Planning – Session 1 | - November ____ [TBD] |



6.03 Regular Board Meeting

- Tuesday, November 23rd, 9:00 a.m.

T. Hemsing moved adjournment of the meeting at 2:11 p.m.

Chairman

General Manager