



**Job Summary**

The Seasonal Aquatic Invasive Species (AIS) Outreach & Education Assistant, reporting to the Land Administrator – AIS, supports all aspects of the Eastern Irrigation District’s (EID) AIS Prevention & Monitoring Program. This seasonal position includes shift work, with required weekends, holidays, and occasional evening hours, and involves being stationed at various locations across the District - including Lake Newell Reservoir, Crawling Valley Reservoir, and Rolling Hills Reservoir - to inspect and register watercraft.

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**Key Responsibilities**

- Register watercraft for the EID’s AIS Prevention Program and inspect them for aquatic invasive species, specifically zebra and quagga mussels.
  
- Educate boaters and the public about aquatic invasive species, the EID’s AIS Prevention Program, and the broader operations of the EID.
  
- Participate in outreach events related to AIS and EID initiatives.
  
- Conduct water sampling for invasive mussels.
  
- Inspect substrates for invasive mussels on a monthly basis.
  
- Operate an EID truck and ensure the District vehicle is kept in proper working order; report any problems to the District Mechanic.
  
- Relate to and communicate with co-workers, supervisors, management, and others sincerely, clearly, tactfully, promptly and courteously; respond to inquiries and issues promptly and professionally.
  
- Ensure all operations are performed in a safe manner and in accordance with the District Health and Safety Management system program and District policies, procedures and programs in effect, and as amended from time to time, as well as applicable Occupational Health and Safety Act legislation including,
  - participating in FLHA safety tailgate meetings, on the job training, safety training seminars, safely operating tools and equipment, and completing work in a safe manner.
  
- Ensure any required Personal Protective Equipment is on site and worn in accordance with safe job requirements.
  
- Perform additional tasks, consistent with the position, as may be required from time to time.

**Job Qualifications**

- Education or experience in biology, conservation, environmental science, or enforcement-related fields is an asset.

- Previous experience inspecting watercraft for aquatic invasive species is an asset.
- Excellent interpersonal, communication, and organizational skills.
- Familiarity with the Eastern Irrigation District or ability to read and navigate using a map book.
- Valid Alberta Class 5 driver's license.
- Ability to perform outdoor work in various weather conditions.
- First Aid certification is an asset.
- Effective time management and the ability to work with minimal supervision.

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### **Pre-Employment Requirements**

- Selected candidates will be required to undergo pre-employment background checks, including a Criminal Record Check.
- Selected candidates will be required to provide a Driver's Abstract.
- Successful applications must provide proof of qualifications.

### **Pre-Employment Alcohol and Drug Test**

The District recognizes that the use of alcohol and drugs can adversely impact a safe work environment and the well-being of others, as well as place the District's operations at risk. This position is a safety sensitive position and, as such, any person, including any current employee, who has applied for a safety sensitive position will be required to pass a Drug and Alcohol Test as a pre-condition to employment, being transferred or being temporarily assigned into a safety sensitive position as per the District's Drug and Alcohol Policy.