



Job Summary

The Construction Labour Foreman, reporting to the Equipment Superintendent, is involved with the construction/rehabilitation of District facilities to enable the efficient and effective delivery of water to the water users throughout the District. Some of these services include installing culverts, installing structures, installing/repairing PVC pipelines, replacing gates and valves, ensuring accuracy of grades, and providing general labour to construction crews.

Key Responsibilities

- Under the direction of the Equipment Superintendent, perform or oversee the construction or repairs of District facilities.
- Operate light-duty construction equipment and haul construction materials to various sites within the district; on an occasional basis, operate the backhoe or other heavy equipment.
- Provide general labour services.
- Keep accurate records for time and project billing purposes.
- Have projects "First Called" as required.
- Hire contractors (e.g., Hydrovacs; Utility Locaters), as required.
- Conduct regular daily inspections and maintenance of the equipment; this includes ensuring the District vehicle is kept clean, in proper working order and reporting any problems to the District Mechanic; and ensuring District equipment (e.g., pumps, generators) are kept in proper working order.
- Relate to, and communicate with co-workers, supervisors, management, customers, and the public, sincerely, clearly, tactfully, promptly, and courteously; respond to inquiries and issues promptly and professionally.
- Adhere to and comply with Eastern Irrigation District Health and Safety Management systems and all District policies, procedures, and programs in effect, and as amended from time to time.
- Ensure all operations are performed in a safe manner and in accordance with the District Health and Safety Management system program and District policies, procedures, and programs in effect, and as amended from time to time, as well as applicable Occupational Health and Safety Act legislation including,



- participating in FLHA safety tailgate meetings, on the job training, safety training seminars, safely operating tools and equipment, and completing work in a safe manner.
- Ensure any required Personal Protective Equipment is on site and worn in accordance with safe job requirements.
- Perform additional tasks, consistent with the position, as may be required from time to time.

Job Qualifications

- Ability to read and understand basic construction drawings.
- Basic construction background; familiarity and some experience operating heavy-duty and light-duty construction equipment.
- Familiarity and some experience operating power tools.
- Basic mechanical inclination and skills.
- Familiarity and knowledge of the Eastern Irrigation District or the ability to read a map book.
- Advanced surveying skills and experience.
- Ability to read job-site plans.
- Supervisory skills along with being an effective role model.
- Physical demands: good physical condition, stamina, and ability to work in various weather conditions.
- Strong interpersonal and communication skills.
- Effective organizational and time-management abilities.
- Valid Alberta Class 5 driver's licence required.



Pre-Employment Requirements

- Selected candidates will be required to undergo pre-employment background checks, including a Criminal Record Check.
- Selected candidates will be required to provide a Driver's Abstract.
- Successful applications must provide proof of qualifications.

Pre-Employment Alcohol and Drug Test

The District recognizes that the use of alcohol and drugs can adversely impact a safe work environment and the well-being of others, as well as place the District's operations at risk. This position is a safety sensitive position and, as such, any person, including any current employee, who has applied for a safety sensitive position will be required to pass a Drug and Alcohol Test as a pre-condition to employment, being transferred or being temporarily assigned into a safety sensitive position as per the District's Drug and Alcohol Policy.